



## **WISEBURN UNIFIED SCHOOL DISTRICT**

201 N. Douglas Street, El Segundo, CA 90245

### **HOW TO REGISTER YOUR CHILD FOR SCHOOL**

Welcome to Wiseburn! Registration is a two-step process that begins at the school office on or after March 2, 2020. Registration must be done by the parent or guardian of the student and not by friends or other relatives.

#### **What to Bring**

##### **1) Proof of Residency:**

- Fill out our Residency Verification Form
- Rental Agreements or Escrow papers (or property tax or Mortgage statement) showing ownership of the parent's house located within District boundaries
- Two current utility bills (water, gas, electric, waste) and one phone/cable/internet bill

##### **2) For Enrollment:**

- Original Birth Certificate (student must be 5 years old on or before September 1, 2020)\*\*
- A valid California Driver's License or California I.D. Card
- Written evidence of the following required immunizations:
  - 4 doses of DPT (Diphtheria, Pertussis, Tetanus) – 4 doses must be after age four
  - 3 doses of Polio – 3<sup>rd</sup> dose must be after age four, or 4 doses are needed
  - 2 doses of MMR (Measles, Mumps, Rubella) – must be given on or after 1<sup>st</sup> birthday
  - 3 doses of Hepatitis B
  - 2 doses of Varicella (chicken pox) or written proof from medical provider that child had disease

At the time of registration, you will be given a School Entry Physical and Oral Dental Form. This should be completed by your medical practitioner and dentist and returned to the school by October 1, 2020.

\*\*For children whose birthdays fall between 9/2/20 – 12/2/20, a Transitional Kindergarten class (TEDDE), is available. Residents may register for TEDDE class during Registration Roundup. For children who are too young to qualify for Kindergarten or Transitional Kindergarten in Fall 2020, pre-kindergarten classes are offered by the Wiseburn Child Development Center (parent fee).

#### **What to Expect at Registration**

- Secretary will verify proof of residency and copy necessary documents.
- Health Clerk will check immunization record and make note of immunizations your child MUST have prior to starting school.
- You will be asked to fill out Registration Form, Residency Verification Form, and Student Health History on site the day you register.
- If your child is going into Kindergarten, you will sign up for a test date and time for the Kindergarten Assessment. Assessment will take place week of June 15, 2020.

#### **What Happens Next?**

- You will receive an email from School Messenger within a week from the day you register asking you to fill out initial On-Line Registration Forms. These must be done prior to the start of school.
- In the middle of August, you will be sent another email with additional on-line forms that also need to be completed **BEFORE** the first day of school or your child will not be placed in a class.